

# MONTESSORI COUNTRY SCHOOL

P.O. Box 272, Herndon, VA 20172-0272, 703-437-8285



## TUITION AND FEES POLICIES 2023-2024

### NEW STUDENTS

Submit the CHILD BACKGROUND INFORMATION form and the APPLICATION FOR ENROLLMENT along with a **NON-REFUNDABLE**, one-time Application Fee of **\$75.00** for **ALL NEW** students. A “child visit” is part of the application process and must be completed prior to enrollment being accepted.

### RETURNING STUDENTS

Submit the APPLICATION FOR ENROLLMENT to request your child’s space for the upcoming school year. No Application Fee payment is required for RETURNING students.

### ALL STUDENTS

Submit the completed and signed STUDENT/FAMILY CONTRACT along with a **NON-REFUNDABLE & NON-TRANSFERABLE DEPOSIT**, pre-payment of the June tuition equal to one (1) month tuition payment, by April 1<sup>st</sup> or as soon as possible if enrolling after April 1 to hold your child’s space. Failure to make timely payment can result in the loss of the offered space.

**MOMMY & ME** - The Mommy & Me program requires a **NON-REFUNDABLE** full tuition payment for each session.

**PARTICIPATION CREDIT** – MCS offers one credit of \$300.00 per family (except Mommy & Me) that is intended to promote parent participation and reduce school expenses. To qualify for the credit, you must (1) complete the appropriate jobs/tasks as described, (2) fulfill all 15 hours, and (3) submit a parent participation form documenting the completed hours within 30-days of performance. If all criteria are met and approved by MCS then the credit will be refunded at the end of the school year. Parent participation is voluntary though a prerequisite to earn the credit. Families starting after the first of the year will be eligible to receive a pro-rated credit based on a pro-rated number of participation hours.

### **TUITION**

- The first tuition payment, the **NON-REFUNDABLE & NON-TRANSFERABLE DEPOSIT** (i.e., pre-payment of the June tuition) is due April 1<sup>st</sup> or as soon as possible if enrolling after April 1. Payments thereafter follow the option of 2 payment plans:
  - **FOUR** (4) payment plan: One third of the annual tuition is due on the 1<sup>st</sup> but no later than the 5<sup>th</sup> of each listed month **AFTER** the 10% deposit is received: **April** (10% Deposit), balance split **July, October, and January**.
  - **TEN** (10) payment plan: The annual tuition is divided into ten equal payments and is paid through Brightwheel’s Electronic Funds Transfer (EFT) system. These payments are automatically deducted from your designated account on the 1<sup>st</sup> of each month starting in **April** (Deposit) and then again **July through March**. There is a 90-cent transaction fee added to each of these payments. Brightwheel also has a credit card option, with this option there is a 2 to 3 % fee added.
- Failure to make timely payments can result in the loss of your child’s space.
- No refunds or discounts are given due to absence for illness, vacation, or cancellations related to inclement weather.
- In addition to the non-refundable & non-transferable deposit, (i.e., pre-payment of the June tuition), the current month tuition becomes non-refundable on the first day of that month.
- Withdrawal notice is required 30 days in advance, in writing. Families withdrawing on or after March 1, 2024 are still responsible for the remainder of the 2023-2024 school year tuition.
- Students starting after the first day of school will receive a pro-rated tuition amount.

### **DISCOUNTS**

- The 10% sibling discount starts with the second child and is calculated on the lower tuition.

### **MISCELLANEOUS FEES**

- Late Payment Fee is \$25.00 for payments received after the 5<sup>th</sup> of the month
- Late Pick Up Fee of \$15.00 per 15 minutes will be assessed for any child picked up late after three (3) grace period
- Drop-In Fees are \$20.00 per hour
- A change fee of \$25.00 will apply for any change that results in a decrease to the annual tuition
- A returned check fee of \$25.00 will apply for any checks or electronic transfers returned for insufficient funds

## 2023-2024 SCHOOL YEAR TUITION RATES

MOMMY & ME	15 mos - 2 1/2 yrs	1 Day (TBD) (8 wk sessions)			
TODDLER	16 mos - 3 yrs	2 Day (TH, F) 3 Day (M,T,W) & 5 Day - Half & Extended Day options			
PRIMARY	2 1/2 - 4 1/2 yrs	3 Day (T,W,TH) & 5 Day - Half & Extended Day options (potty trained)			
KINDERGARTEN	5 - 6 yrs	5 Day - Extended Day options			
<b>PROGRAMS</b>		<b>2023-2024 SCHOOL YEAR TUITION</b>	<b>FOUR Payment Plan</b>	<b>TEN Payment Plan</b>	<b>NON- REFUNDABLE DEPOSIT</b> Pre-payment of June tuition <b>DUE April 1st</b>
			<b>DUE</b>	<b>DUE</b>	
			10%=April 1 <sup>st</sup> & 1/3 Jul 1st, Oct 1st, Jan 1st	April 1st & Jul 1st - Mar 1st	
<b>MOMMY &amp; ME</b>		<b>TBD</b>			
1 Day (TBD)	Mommy & Me	200	N/A	N/A	189
<b>BEFORE CARE 8:00 - 8:30 (add to tuition rates below)</b>					
2 Days	Toddler	178	53	18	18
3 Days	Toddler & Primary	290	87	29	29
5 Days	All Programs	470	141	47	47
<b>HALF DAY PROGRAMS 8:30 - 12:00</b>					
2 Half Days (TH, F)	Toddler	5,870	1,761	597	597
3 Half Days (M, T, W)	Toddler	8,820	2,646	892	892
3 Half Days (T, W TH)	Primary	8,820	2,646	892	892
5 Half Days	Toddler & Primary	11,020	3,306	1,112	1,112
<b>LUNCH BUNCH PROGRAMS 8:30 - 1:00</b>					
2 Half Days w/LB	Toddler	6,520	1,956	662	662
3 Half Days w/LB	Toddler & Primary	9,780	2,934	988	988
5 Half Days w/LB	Toddler & Primary	12,230	3,669	1,233	1,233
<b>EXTENDED DAY PROGRAM 8:30 - 3:00</b>					
2 Full Days w/EX 3:00	Toddler	7,760	2,328	786	786
3 Full Days w/EX 3:00	Toddler & Primary	11,640	3,492	1,174	1,174
5 Full Days w/EX 3:00	Toddler & Primary	14,540	4,362	1,464	1,464
5 Full Days w/EX 3:00	Kindergarten	12,230	3,669	1,233	1,233
<b>AFTER CARE PROGRAM 8:30 - 4:30</b>					
5 Full Days w/AC 4:30	Toddler & Primary	17,540	5,262	1,764	1,764
5 Full Days w/AC 4:30	Kindergarten	15,210	4,563	1,531	1,531
<b>AFTER CARE PROGRAM 8:30 - 6:00</b>					
5 Full Days w/AC 6:00	Toddler & Primary	18,860	5,658	1,896	1,896
5 Full Days w/AC 6:00	Kindergarten	16,540	4,962	1,664	1,664