



## **STAFF TRAINING**

# **Child Abuse and Neglect Training – 4 hrs**

**(Now required for all staff by VA Licensing)**

Please complete this training and bring your certificate to school ASAP after completing the course. If you do not have access to a computer/printer please let us know so we can set you up to take it at school.

### **Direct link to the on-line training**

- [https://www.dss.virginia.gov/family/cps/mandated\\_reporters/cwse5691/story\\_html5.html](https://www.dss.virginia.gov/family/cps/mandated_reporters/cwse5691/story_html5.html)

### **Step by step directions to the on-line training**

- visit <https://www.dss.virginia.gov/>
- Click on **Abuse & Neglect**
- Click on **Mandated Reporters – Training & Resources**
- Click on **Required Training/Courses**
- Click on **CWSE 5691 - Recognizing & Reporting Child Abuse & Neglect (For Educators)**
- Proceed with Training - Look for questions at the end of some sections
- You **MUST** print off proof of training **BEFORE** you exit or you will have to start all over again.

*This training counts towards your 16 hour annual continued education requirement and is an easy way to get 4 hours of training completed. You can take this every year if you wish.*